

Creating a Project

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When it comes to managing work in Lytho Workflow, Projects are a key pillar. Whether they act as a folder to manage Tasks and Proofs, come together to populate a larger Campaign (https://guide.lytho.com/help/campaign-management-creating-a-campaign), or act as the main operator to manage your work, Projects can be used in a variety of strategies!

Creating a Single Project

To initiate a new project, navigate to the **Projects** icon from the left-navigation list. Click**Add Project** in the top right.

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Select New Project to create a single Project.

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Select campaign		~

If you have already created and publishedProject Templates (https://guide.lytho.com/help/project-templates), you can use the **Project Template** dropdown to create a Project using a preset configuration. Select**Save** to complete this step.



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If you would like to assign the Project you're about to make to an existing Campaign, use the**Add to Campaign** dropdown to find the desired Campaign. Select**Save** to complete this step.

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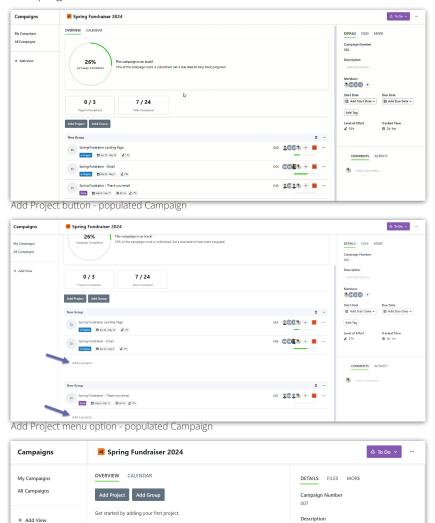


When you are ready to create the Project, select **Create Project**. If a Project Template was not selected, your project will not have any work created nor any users assigned. If a Project Template was selected, all work and user assignments will already be configured.

To learn how to create many Projects at the same time, check out ourImporting Work Items (https://guide.lytho.com/help/importing-work-items) document!

Creating a Project within a Campaign

Once a Campaign has been created (https://guide.lytho.com/help/campaign-management-creating-a-campaign), you can create Projects directly within the Campaign. While within a Campaign, click either the **Add Project** button or menu option if you're in a populated Campaign or the **Create Your First Project** button if you're in a new Campaign.



Create Your First Project - empty Campaign

Create Your First Project

Similar to Tasks and Proofs in a Project, the Projects cannow be organized (https://guide.lytho.com/help/work-groups) as needed.

Members



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