

# Release Notes - November 4, 2019

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## New Features

### Bulk Actions: Archive, Unarchive, and Delete

Do you ever need to archive or delete multiple tasks, proofs, or projects all at once? Now you can with Bulk Archive and Bulk Delete functions in ignite! Use Bulk Archive to keep your workspace clear of work items that are finished or Bulk Delete to remove work items you don't need, all in just a few clicks.

The screenshot shows the inMotion software interface. On the left is a sidebar with navigation options: My Projects, All Projects, Unassigned, Archived, CUSTOM VIEWS, Digital ads- Scents (selected), and + Add View. The main area is titled 'Digital ads- Scents' and contains a table of projects. At the top right of the main area is an 'Add Project' button. Below the title bar, there is a 'Tags (2)' dropdown and a '+', a 'Save to View' button, and a 'Clear' button. The table has columns for PROJECT NAME, STARTED, DUE, TAGS, PROJECT STATUS, and MEMBERS. It lists three projects: 'Summer Scents Digital Ad', 'Fall Scents Digital Ad', and 'Winter Scents Digital Ad'. At the bottom of the table area, there is a 'Select All' link, '0 selected', and a close button 'x'.

PROJECT NAME	STARTED	DUE	TAGS	PROJECT STATUS	MEMBERS
Summer Scents Digital Ad	6/03/2019	6/14/2019	DIGITAL, SCENT	Completed	Grace Deng, Chisty Dr...
Fall Scents Digital Ad	10/18/2019	10/31/2019	DIGITAL, SCENT	Completed	Paul Moran, Grace Den...
Winter Scents Digital Ad	12/16/2019	12/27/2019	DIGITAL, SCENT	To Do	Paul Moran, Grace Den...



Bulk Archive, Unarchive, and Delete are available in Custom Views only.

## Task Import

Do you have your next month or quarter planned out? Save time by importing all your tasks into ignite at once with Task Import.

### Create Tasks ×

NEW TASK **IMPORT**

Import new tasks in bulk by completing the provided Bulk Import Template file and uploading it below. Any Users included in the file must be created in your account before importing the tasks.

Send email to users assigned to the tasks

[Download Task Import Template](#)

Drag and drop to attach file.

Cancel Create Tasks

## Improvements

Admins can now [update users' email addresses](https://lytho.knowledgeowl.com/help/managing-users) (<https://lytho.knowledgeowl.com/help/managing-users>) on the **People** page.

Users with the **Delete Projects** permission are now also assigned the permission to **Delete Work in a Project**.

Users with the **Delete Campaigns** permission are now also assigned the permissions to **Delete Projects in a Campaign** and **Delete Work in a Project**.